



Bihar State Milk Cooperative Federation Limited

DAIRY DEVELOPMENT COMPLEX, P.O. - BIHAR VETEINARY COLLEGE,
PATNA-800014(BIHAR)

Phone No- 2224083,2228953,2228347,2220387, Fax No-0612-2228306

E-Mail: marketingcomfed@gmail.com, Website: www.sudha.coop

TERMS & CONDITIONS FOR Tender

- 1.1 The quality / Technical specification of Palm jaggery indicated in Annexure – A.
- 1.2 The quantity offered are on Ex-store basis at Biharsharif Neera Project, Bazar Samiti Biharsharif.
- 1.3 Bihar State Milk Cooperative Federation Ltd., Patna hereinafter called as COMFED reserves the right to delete, add, reject any or all the Tenders or fragmented Tenders, as the case may be, without assigning any reasons thereof at any given point of time.
- 1.4 No claim in this regard shall be entertained.

2.0 ELIGIBILITY :

- 2.1 The invitation to Tender is open to all the persons / firms having valid Sales Tax Registration (GST) and PAN Number etc.

3.0 COST OF Tender :

- 3.1 The tenderers shall bear all costs associated with the preparation and submission of his tender and COMFED will in no case be responsible or liable for these cost, regardless of the conduct or outcome of the tender process.

4.0 CONTENTS OF Tender DOCUMENTS :

- 4.1 Tenderer is expected to examine all instructions, terms & conditions of tender documents, before submitting Tender. Any ignorance of the terms and conditions of Tenders may result in rejection of Bid.

5.0 FIXED RATES :

The rate quoted in Tender shall be final and not subjected to fluctuations on any account and any counter condition from tenderer on this account shall be treated as non responsive and the Tenders will be rejected.

6.0 VALIDITY :

- 6.1 Tenders submitted shall remain valid for acceptance upto 31st Mar'2019
- 6.2 In exceptional circumstances prior to expiry of the original Tender validity period, COMFED may requests to the tenderer for a specified extension in the period of validity. The request and the response thereto shall be made in writing or by mail. A tenderer agreeing to the request shall not be permitted to modify his Tender and shall be required to extend the validity of Tender security correspondingly.

7.0 TENDER SECURITY OR EMD:

- 7.1 The tenderer shall furnish as part of the Tender, a Tender EMD (Security) of Rs.1000/- (Rupees One thousand) only for Palm jaggery as indicated in the Annexure – B.
- 7.2 The Tender security for each items shall be in the form of Bank Draft or a Pay Order drawn in favour of **Bihar State Milk Cooperative Federation Ltd.** payable at **Patna**.
- 7.3 The Tender EMD of the unsuccessful tenderers shall be refunded promptly as early as possible.

SIGNATURE OF TENDERER



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7.4 The Tenders EMD of the successful tenderer(s) shall be converted in to Security Deposit & refunded only after lifting the allotted stock.

7.5 No interest will be paid on the Tenders Security furnished by the tenderer.

7.6 Tenders should furnish all details in Annexure – B, along with the enclosures desired.

8.0 COMMERCIAL QUOTE:

8.1 The Tenderer should quote basic Rate per KG of product Ex-store basis at Biharsharif Neera Project, Bazar Samiti Biharsharif in Annexure - C. The applicable tax will be payable by the purchaser).

8.2 The rate shall be quoted in INR (in Rs.) only.

8.3 Tenderer must quote for minimum of 50 kg of Palm jaggery.

8.4 Availability matrix of stock of Palm jaggery (In kg)

Name of Item Location	→	Palm jaggery
↓ Biharsharif Neera Project, Bazar Samiti Biharsharif		544.30 kg

9.0 FORFEITURE OF EMD:

9.1 The following acts of omission / commission of the tenderer would lead to forfeiture of Tenders EMD.

- Withdrawal of Tenders during the Tenders validity period
- Where the successful tenderer fails to lift the product within the given period.
- Pre-mature termination of contract for non-performance, or violation of any of the covenants.

SIGNATURE OF TENDERER



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- In the event of any damage caused either to the property of COMFED or its personnel during the performance of the Contract.
- Towards adjustment of dues against Penalty, and other losses to COMFED.

10.0 DEADLINE FOR SUBMISSION OF Tenders:

- 10.1 The Tenderer shall ensure that, the Tender should be received at COMFED before due date 21.02.2019
- 10.2 COMFED reserves the right to extend the due date for the submission of bids against this Tender. Such notice (if any) will be posted on the website of COMFED.

11.0 DETERMINATION OF RESPONSIVENESS :

- 11.1 On opening of Tenders after tender, the Tender shall be duly scrutinized by the competent authority to determine its responsiveness.
- 11.2 The Tender is deemed to be responsive, if it is completed in all respects and in accordance with the guidelines specified in the Tender documents. Free from all sort of reservations, Counter conditions, interpolation, omission or commission from the tenderer.
- 11.3 Mere submission of Tenders does not bind for Consideration. Any contravention / deviation of the above or any or the covenants would lead to rejection of Tender, and COMFED shall not be under any obligation, as such.

12.0 TENDER OPENING :

- 12.1 During the course of Tenders the representative of the Competent Authority shall record the Tenders for Palm jaggery after evaluation of the Tenders, the highest tenderer will be communicated accordingly.

13.0 AWARD OF CONTRACT:

- 13.1 The competent authority after evaluation of Tenders & Tenders, would award the sale to the highest tenderer. However, management reserves the right to accept or reject any or all the offers or accept part of it without assigning any reasons thereof.

14.0 PROOF OF SALE TAX REGISTRATION, PAN & ADDRESS OF BUSINESS:

- 14.1 The tenderer shall submit proper proof for Sale Tax Registration (GST), PAN No and address of his Residence / of the address of Business.

15.0 PAYMENTS

- 15.1 The full payment shall be made as specified at accepted rates within 10 days from the date of issue of sale order and before lifting/taking delivery of the stock of products and it shall be in the form of DEMAND DRAFT / RTGS ONLY in favour of Bihar State Milk Cooperative Federation Ltd. payable at Patna. Under no circumstances, the payment shall be made on a later date.

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16.0 WORKING HOURS

16.1 The tenderer is allowed to carry out his product lifting between 10.00 AM to 5.00 PM on all working days.

17.0 TERMINATION OF CONTRACT

17.1 In the normal course of time, the contract is said to be terminated, once the product is lifted as per the terms & conditions. However, the contract is said to be terminated in the following events, as well.

- Where the Tenderer fail to lift the product despite serving notices, within the stipulated time;
- Where the Tenderer tries to tarnish the image of COMFED or any of its officials either individually or in tandem with the COMFED personnel or with fellow tenderers, during the currency of the contract obligations.

18.0 GENERAL

18.1 COMFED reserves the right to finalize the tender rates depending upon the response, in case the quoted rates are too low, COMFED may not dispose the stocks.

19.0 ARBITRATION

In the event of arbitration, the decision of Managing Director, COMFED shall be final and binding.

20.0 JURISDICTIONAL LIMITS

In the event of any litigation arising out of this Contract, the jurisdictional limit shall be Patna only.

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ANNEXURE – A

TECHNICAL SPECIFICATIONS FOR PALM JAGGERY

As is where is basis

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ANNEXURE – B

General Detail (Technical Details)

1. **Name** :
(Attach Copy of ID proof)
2. **Address** :
(Attach Copy of proof)
3. **Telephone No** :
4. **E – Mail** :
5. **PAN No** :
(Attach Copy)
6. **GST No.** :
(Attach Copy)
7. **EMD details** : **Bid Security amount of Rs.1,000/- for Palm jaggery must be enclosed with Technical Bid.**

Sl. No	Name of Item	EMD for Palm jaggery
01	Palm jaggery	Rs.1000/-

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ANNEXURE – C

Commercial Quote (Financial Detail)

To,

Managing Director
Bihar State Milk Cooperative Federation Ltd.
Dairy Development Complex
Post – BVC,
Patna – 800014

Sir,

In reference to your Tender Notification Comfed : Mktg : _____ dated _____, I / we
herewith submit tender for purchase of Palm jaggery as detailed below :

A) The rates quoted are as follows:

Name of Item	Quantity	Basic Rate Ex-store Biharsharif Neera Project, Bazar Samiti, Biharsharif	Amount
Palm jaggery			

B) Party has to inspect the quality of Palm jaggery as is where is basis before lifting.
Goods once lifted by party will not be taken back and no complaint will be
entertained after lifting of stock.

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