



## Bihar State Milk Co-operative Federation Ltd.

Dairy Development Complex; Post :- B.V. College, Patna-800014

Phone No. - 0612-2228953, 2220387, 2224083; Fax – 0612 -2228306

Web :- [www.sudha.coop](http://www.sudha.coop) Email- Comfed.patna@gmail.com

### Consultants (Full Time) for North East

Applications are invited from suitable persons for the below mentioned position to support and develop SUDHA Milk and Milk Products Marketing at Guwahati and its satellite towns and the area of north east. The main responsibility of incumbent would be to support /execute in establishing supply chain for milk & milk products and also to achieve the sale target set by Head Office. The initial contract period of the appointment shall be for two year which can be extended further subject to requirement/ performance. The prescribed qualification, experience etc. is indicated below:

Sl No .	Name of the post	No. of Vacany	Monthly Consolidated emolument	Age	Desirable Experience
1.	Sr.Marketing Consultant (North East)	1 (one)	40,000-60,000/- (Negotiable) 10% annual increment every year	45 to 65 years	Graduate having 20 years experience in Sales & marketing in FMCG organisation preferable in North East area. Experience in dairy industries will be preferable.
2.	Jr.Marketing Consultant (North East)	1 (one)	20,000-40,000/- (Negotiable) 10% annual increment every year	45 to 65 years	Total Experience of 15 years. Having field level experience of establishing distribution channel of fmcg products. Candidates having experience in NE market in dairy industry would be given preference.
3.	Sr. Finance Consultant (North East)	1 (one)	40,000-60,000/- (Negotiable) 10% annual increment every year	45 to 65 years	Commerce Graduate having 20 (Twenty) years experience in the field of Accounts. CA/ICWA (inter) will be given preference.

Application form with terms and conditions may be downloaded from COMFED website [www.sudha.coop](http://www.sudha.coop). The duly filled in application form in prescribed format together with self attested copies of certificates etc. should reach through post/courier to the Managing Director, COMFED, Dairy Development Complex, Post- B.V. College, Patna- 800014 on or before 15 th May 2018.

Managing Director reserves the right to cancel of this advertisement in part/ full at any stage without assigning any reason thereof.

**Managing Director.**

### Instructions

1. Please use CAPITAL LETTERS for filling the form.
2. Paste your photograph on the specified space, do not staple or PIN the photograph. Put a signature on the specified Block, do not overwrite.
3. Please put a Tick (☐) mark where necessary.
4. Only downloaded Application Form from the website [www.sudha.coop](http://www.sudha.coop) can be filled up and send to us. No other format will be accepted.
5. The Demand Draft of Rs. 500/- (Rupees Five Hundred only) in favour of "Bihar State Milk Co-operative federation Ltd.." payable at Patna
6. Before applying, the candidate should ensure he/ she fulfils the eligibility criteria and other norms mentioned in the advertisement hosted on the website [www.sudha.coop](http://www.sudha.coop) Candidature of the candidate is liable to be rejected at any stage of recruitment process or after recruitment if any information provided by the candidate is found to be false or not in conformity with eligibility criteria mentioned in the advertisement. If any shortcoming is detected after appointment, the services of such candidates are liable to be terminated.
7. Eligible candidate shortlisted based on the initial scrutiny will be called for interview/written test depending upon the number of candidates. Suitable communications in this regard will be sent to the candidates individually. Candidates called for interview will not paid T.A as per rules of comfed.
8. Any subsequent amendment / notice/ clarification etc., if any, will be made available on COMFED website only. As such candidates are advised to keep visiting COMFED website [www.sudha.coop](http://www.sudha.coop) from time to time till completion on recruitment process of the post.
9. Incomplete application is liable for rejection.
10. The number of vacancies indicated in the employment notice is tentative. COMFED reserves the right to increase / decrease the number of posts, at the time of selection.
11. Canvassing in any form during any stage of recruitment will lead to cancellation of candidature. Court's jurisdiction for any dispute will be at Patna only.
12. Age, experience and qualifications will be reckoned as on last date of submission of application form. Self-attested Photostat copies of documents in support of Age, Qualifications (including all mark sheets clearly indicating the division of passing/ percentage of marks), Work Experience, Caste etc. along with the Demand Draft of Rs. 500/- (Rupees Five Hundred only) in favour of "Bihar State Milk Co-operative federation Ltd.." payable at Patna and two recent passport size photographs, should be attached with the Application Form. Application form along with documents are to be sent by Registered Post/ Speed Post/Courier Service only to COMFED, Patna.
13. Application complete in all respect in an envelope superscripted "**Application for the : (Name of the post)**" and "**Advertisement No. \_\_\_\_\_**" should reach by 15<sup>th</sup> May2018
14. Applications duly filled with all relevant documents must reach to us on or before 15<sup>th</sup> May2018 at our following address addressed to -  
**Managing Director**  
**Bihar state Milk Co-operative Federation Ltd.**  
**Dairy Development Complex**  
**B.V.College, Patna-800014.**
15. COMFED will not be responsible for any postal delay at any stage.
16. The application received after the last date will be summarily rejected and application fee forfeited.
17. The prescribed qualifications and experience are minimum and the mere fact that a candidate possesses the same will not entitle him/her for being called for the interview.
18. No. INTERIM QUERIES regarding test/interview/selection will be entertained.
19. Management reserves the right to modify/cancel the employment notification.
20. The decision of Management regarding selection shall be final.
21. **Check list for the document desired for Qualification and Experience.**
  - a. Two recent passport size colour photographs
  - b. High School certificate for proof of Date of Birth
  - c. Certificates of Academic & Professional qualifications and statements of marks of all the qualifications for all semesters/years (Xth, XIIth, Diploma/ Graduation/ Post-Graduation as applicable)
  - e. Proof of identity & Address (Passport, Voter ID, Driving Licence, Aadhaar Card etc)
  - f. Proof of different periods of experience as claimed in your application (if applicable)
  - g. Any other document in support of your candidature

## Application form

1. Name of the post applied for :-
2. Name of the candidate in full :-  
(Capital letter)
3. Father's/Husband name :-
4. Permanent Address :-
5. Address for Correspondence :-  
with mobile no.
6. Date of birth of applicant :-
7. Date of superannuation :-  
(If applicable)
8. Educational Qualification :-

Paste your recent  
passport size  
photograph with  
signature

Sl no.	Qualification Details	Name of Board/University	Subject taken	% of marks

9. Name of the Office from where :-  
Superannuated with designation.  
(If applicable)

10. Working Experience :- (May attach extra sheet if required)

Sl No.	Name of the employer	Periods(from to..)	Nature of Work	No. of years of experience

### Declaration

This is to certify that the information provided by me in this application form and annexure is true to the best of my knowledge & belief. If any information is found, incorrect/false at any stage my candidature may be rejected/ cancelled/terminated.

Signature of Candidate